

MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on October 18th, 2025, at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

Director's present and participating: Bill Vanek, Vice President; Debbie Smith, Secretary; Roger Huff, Treasurer;

Members Not Present: Brandon Grosh (Zoom), President; Empty Seat, Member-at-Large;

Employees Present: Lee "Chuck" Winagura, General Manager; Santa Carruth, Bookkeeper;

Employees Not Present:

Others Not Present: Carlos Bravo (Zoom), Self Help Enterprises;

Open Session:

1. **Called to order** at 11:43 AM by Chuck Winagura

Meeting Purpose

Follow-up discussion on recent shareholder meeting and review of operational/financial matters.

Key Takeaways

- Low shareholder meeting attendance; plans to improve for next year (mailer, signage, strict adherence to bylaws)
- Financial reports reviewed and approved; some concerns about delinquent accounts
- Operational challenges due to GM's medical leave; temporary staffing solution implemented
- Critical water system issues (telemetry malfunction, leak) addressed but ongoing monitoring required

Shareholder Meeting Follow-up

- Only 3 attendees (1 shareholder) at recent meeting
- Motion passed to reappoint by acclamation Brandon Grosh as Acting President and acknowledge Roger Huff's role as Acting Treasurer while maintaining his elected position until a candidate is found and appointed.
- Plans for 2026 Shareholder meeting:
 - Adhere strictly to bylaws (last Saturday in May)
 - Consider mailer with quarterly billing
 - Explore signage and phone/email blast options
- Discussed inviting a shareholder in attendance, who has shown interest in past meetings, to run for a position.

Fluoride Project Update

- RCAC Loan Paid and Closed – everything else discussed in Shareholder Meeting

Old Business

- On hold until November

Items not listed on Agenda

- None

Financial Review

- September financials report reviewed and approved

Roger Huff, Motion to Approve

Debbie Smith, Seconds

3 Ayes, 0 Nays, 0 Abstain.

- Some high-usage accounts noted; most payments collected
- Concerns about a few properties potentially facing foreclosure
- Two red tag shutoffs occurred; one reconnected

Operational Challenges

- GM underwent emergency back surgery; limited to no bending/lifting/twisting for 3 months
- Temporary solution: Mountain Water Quality Management staff filling in.
 - Samples, routine maintenance, meter reading, etc. as needed
- Addressing critical issues:
 - Telemetry system malfunction causing water level monitoring and filling issues
 - Major leak repaired at Deer and Snowbird (root intrusion)

Water System Updates

- Investigating parts replacement for telemetry system
- Manual monitoring and well pump operation implemented as temporary measure
- Considering long-term solutions with upcoming tank replacement switch

Employee Benefits Discussion

- California mandating retirement plan offerings for employees
- Exploring options between CalSavers and ADP-offered plans
- Further research needed on requirements and implementation

Meeting adjourned at 12:49 PM