

MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on May 27th, 2025, at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

Director's present and participating: Brandon Grosh (Zoom), President; Bill Vanek, Vice President; Debbie Smith, Secretary; Roger Huff, Treasurer;

Members Not Present: Empty Seat, Member-at-Large;

Employees Present: Lee "Chuck" Winagura, General Manager;

Employees Not Present: Santa Carruth, Bookkeeper;

Others Present: Carlos Bravo (Zoom), Self Help Enterprises;

Open Session:

1. **Called to order** at 6:03 PM by Chuck Winagura

Meeting Purpose

Review project updates, financials, and water system management for Pinon Pines Mutual Water Company

Key Takeaways

- Project delays due to electrical issues; timeline extension needed
- \$23k change order dispute over antenna/cellular communication
- Financials show revenue slightly over budget; some large outstanding balances
- New service line installed; water quality tests normal

Topics

Fluoride Project Update

- Timeline extension needed; aiming to submit request in August
- PCO #10 - \$23k change order dispute over antenna vs. cellular communication
 - Lee has documentation showing cellular was previously approved
 - Meeting scheduled with QK, Unified, and ICAD to resolve
 - PCO #10 Denied

Brandon Grosh, Motion to Deny
Debbie Smith, Seconds
4 Ayes, 0 Nays, 0 Abstain.

- Factory Assessment Test (FAT) likely delayed due to cellular issue
- Construction progress stalled, mainly due to electrical/SCE issues
- Potential to finish project by February if no major delays

Old Business

- Previous Meeting Minutes from April 15th approved

Roger Huff, Motion to Approve
Bill Vanek, Seconds
3 Ayes, 0 Nays, 1 Abstain.

Items not listed on Agenda

- Camp Arev is developing a large lake
 - Speak with SWRCB regarding the concern of Camp Arev pumping from the aquifer and potential impact on the community water system.
 - GM to try and locate the GIS of the aquifers online.

Financial Review & Insurance Renewal

- April financial report approved

Roger Huff, Motion to Approve
Debbie Smith, Seconds
4 Ayes, 0 Nays, 0 Abstain.

- Received two state checks totaling \$1,232,379
- Payments made to contractors: QK (\$71,668.07) and Unified (\$1,150,109.19)
 - GM hand delivered due to the large sums.
- 57 late notices sent, including 6 disconnected properties
- Revenue slightly over budget (\$112k vs \$103k anticipated)
- Some large outstanding balances (>\$1000) to be addressed
- Maintenance Contractor Work is over budget

Board Positions and Annual Meeting

- Member-at-Large and President positions still open
- Annual meeting postponed; Schedule meeting (120+ days out from June 6th)

Water System Management

- Bacteriological tests came back normal
- New 1.5" service line installed with 1" meter
- Discussion on asphalt thickness and road maintenance needs

Meeting adjourned at 6:52 PM