

MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on January 28th, 2024, at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

Director's present and participating: Bill Vanek (Zoom), Vice President; Debbie Smith, Secretary; Roger Huff, Member at Large;

Members Not Present: Brandon Grosh (Zoom), President; Empty Seat, Treasurer;

Employees Present: Lee "Chuck" Winagura, General Manager; Santa Carruth (Zoom), Bookkeeper;

Employees Not Present:

Others Present: Carlos Bravo (Zoom), Self Help Enterprises;

Open Session:

1. Called to order at 6:04 PM by Chuck Winagura

2. Update on the Fluoride Mitigation Project:

1. Project update
 - a. No major work done in January.
 - b. Paperwork has been bouncing between SCE, PPMWC, QK, and UFS for new drop to be installed.
 - c. Cathodic protection of tanks has been completed.
2. Amendment for extension and additional funding still processing with the State but will be approved soon.
3. Pay Request #13

Roger Huff, Motion to Approve

Bill Vanek, Seconds

3 Ayes, 0 Nays, 0 Abstain.

4. Pay Request #14 – Conditionally approve pending engineering firm review

Roger Huff, Motion to Approve

Bill Vanek, Seconds

3 Ayes, 0 Nays, 0 Abstain.

3. Previous Meeting Minutes:

Approve meeting minutes from November 19th and January 2nd Board Meetings.

1. November 19th

Roger Huff, Motion to Approve
Debbie Smith, Seconds
3 Ayes, 0 Nays, 0 Abstain.

2. January 2nd

Roger Huff, Motion to Approve
Bill Vanek, Seconds
3 Ayes, 0 Nays, 0 Abstain.

4. Questions & Comments regarding items on the Agenda: None

5. Items not listed on the Agenda:

1. Liquivision Tank Cleaning – add sidewalls to tank cleaning

Roger Huff, Motion to Approve
Bill Vanek, Seconds
3 Ayes, 0 Nays, 0 Abstain.

2. Fire Hydrant on Whispering Pines needs to be addressed. Evidence of erosion on the hill side shows potential problem and a new location is to be found in order to schedule a new installation of a hydrant and removal of the old one.

6. Customer Complaints/Concerns:

7. Review and Approve Financial Reports:

1. Approval of November and December Financial Reports

a. November

Roger Huff, Motion to Approve

Debbie Smith, Seconds

3 Ayes, 0 Nays, 0 Abstain

2. December

Roger Huff, Motion to Approve

Bill Vanek, Seconds

3 Ayes, 0 Nays, 0 Abstain.

8. Financial Monthly Update:

1. '22/'23 GAAP finished by Hardaway, CPA.
2. '24 quote will range 7k – 11k. Quotes from other CPA's will be sought.
3. 2 shutoffs
4. ABS subscription will not be closed yet to pull financials for the '24 GAAP.

9. Current Software (Billing Software)

1. New bills were generated and sent from the new software. The graphs were inaccurate and we had to address customer questions due to it. Current Software has since fixed the graphs for future billing and they have been very responsive through the onboarding and development process.

10. Board of Director Positions

1. Open discussion about potential candidates.
2. Possibility of Roger Huff moving to the Treasurer position.

11. Annual Meeting

1. Open discussion about the meeting set for May 31st

12. Well #4 Electrical

1. The electrical has stopped working and needs to be repaired. Opening an account with Witcher Electric.

Meeting adjourned at 7:42 PM