

## MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on June 15<sup>th</sup> 2021 at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

**Directors present and participating:** Brandon Grosh, President; Dave Adams, Treasurer; Karen Laumbach, Secretary; Bill Vanek; Roger Huff

**Members Not Present:** None

**Employees Present:** Austin Mielke, General Manager; Kelly Mielke, Bookkeeper

**Others Present:** Carlos Bravo, Self Help Enterprises; Cathy Williams, QK Engineering

### Open Session:

1. Called to order at 6:18 PM Brandon Grosh.
2. **Previous Meeting Minutes:** Karen Laumbach motioned to approve the meeting minutes from May 18<sup>th</sup>, 2021. Roger Huff seconded, 5 Ayes, 0 Nays, 0 Not Present.
3. **Selection of Board Member Roles:** The directors chose to serve the board of directors' roles as follows:  
Brandon Grosh, President  
Bill Vanek, Vice President  
Dave Adams, Treasurer  
Karen Laumbach, Secretary  
Roger Huff, Member at Large
4. **Update on the Fluoride Mitigation Project:** Austin picked up the civil engineering plans from QK today to review but the electrical engineer still has not provided us with finalized plans or a proposal yet. Cathy and Austin will look into a backup engineer in case the original engineer is not able to get on our project soon. The hope is to have the plans ready for review by July and go out to bid within a week or two after that, once the state has reviewed the plans.
  - We are behind schedule and the state has told us that we can request a schedule change during the Final Budget Review, which happens after we select a bid to approve. The FBA can take up to 6 months, we will have a conversation with the state regarding review times.
  - Austin asked if Cathy anticipated having issues finding a well driller. Cathy said that drillers have been available. Carlos commented that Frazier Park has been struggling to find a driller for their test wells. Kelly commented that Maricopa Wheeler Ridge Water Storage District had a bid opening on 6-1 for a well project and only got 2 of 5 bids that were anticipated because the others were busy.

- Cathy will work on getting Austin the cash flow estimate so that he can work on interim financing.
- 5. Questions & Comments regarding items on the Agenda:** None
- 6. Items not listed on the Agenda:** Roger asked about the annual meeting, the other members filled him in.
- 7. Customer Complaints/Concerns:**
  1. Mr. Onyshko did not respond to the request to attend the meeting for the second time. The board discussed giving him one more invitation via certified letter to discuss the matter at the next meeting. If there is still no response after 45 days then we will resume our flushing in that area.

#### **Financial Matters:**

- 8. Financial Report:** Kelly reported that there were 10 red tags this month, still three have not paid, one is a vacant house presumably in foreclosure, another is a rental with new renters. The CPA is producing the tax returns for 2020 and reviewed financial statements. The company has \$376,834 in the bank. Kelly will work on the new signature card at the bank for the new directors to go sign. Roger Huff motioned to approve the financial report. Dave Adams seconded, 5 Ayes, 0 Nays, 0 Not Present.

#### **Operation Matters:**

- 9. Manager's Report:** Austin reported on the operations of the company over the past month.
  2. No changes to the system's water quality.
  3. Discussed lack of precipitation and need for conservation. Will send out notification in next bill to inform customers.
  4. We now have a total of 213 of 274 meters installed. Meters were installed from the west end of Snowline to Eagle Lane. Next, meters will be installed down Snowline Drive towards Deer Trail; There are also three pairs of meters scheduled due to houses being listed for sale.
  5. Austin reported that Roadrunner Pump Service insisted we would still need to pay for them to remove the liner, though they could discount the labor. He asked for an estimate but never got a response. Shelley Sheerer of Well Rehabilitation Services did provide an estimate to remove the liner and it seems very reasonable. Dave Adams motioned to approve Well Rehabilitation Services proposal up to but not to exceed \$6,000. Roger Huff seconded, 5 Ayes, 0 nays, 0 Not Present.

**Meeting adjourned at 7:46 PM**