

MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on May 26th, 2020 at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

Directors present and participating: Brandon Grosh, President; Larry Borcharding, Vice President; Dave Adams, Treasurer; Karen Laumbach, Secretary(arrived late)

Members Not Present: John Everroad, Member at Large

Employees Present: Austin Mielke, General Manager

Others Present: None

Closed Session: 6:00 PM

1. Call to order: Brandon Grosh
2. Manager's contract presented to Austin Mielke for his review.
 - a. Board approved increase in helper's pay from \$15 to \$18/hr

Open Session:

Old Business:

3. Approval of the February 17th board of directors meeting minutes: David Adams Motioned, Larry Borcharding seconded. 3 in favor, 0 opposed, 2 not present.
4. Austin updated the board on the fluoride mitigation project grant application. All reviews are complete and the state is preparing a draft financial agreement for the board to review.
5. **Public Presentations:** None
6. **Questions & Comments regarding items on the Agenda:** None
7. **Items not listed on the Agenda:** The board decide to move the annual shareholders meeting to July 11th, 2020.
8. **Customer Complaints/Concerns:** Rob Carruth of Coldwater drive presented written complaints regarding his neighbors potential installation of a booster pump in the house to be build, and rotten egg odor in his water. The board directed Austin to write a policy regarding the installation of new booster pumps, requiring the customer to first install a dedicated service line to their property. The board also recommended Austin to take analyses, to be tested by our lab, of Rob's water and in the water system to validate the complaint.

Financial Matters:

9. **Financial Report:** The board reviewed April's financial report.

10. Disconnect Policy: Karen Laumbach motioned to approve the new disconnect policy. David Adams seconded, 4 in favor, 0 opposed, 1 not present.

Operation Matters:

11. Manager's Report: Austin reported on the system's water production, water table level, and the operations of the water company over the past month.

- a. No new water quality reports
- b. Water table is roughly the same as last month, everything is operating smoothly. The board would like a letter to be sent to the customer on Condor Court with extremely high usage.
- c. Meter Installation Project: Meter Installations are back on schedule. Austin would like to order more supplies and meters.

Brandon Motioned to approve the quotes for meters and supplies to R&B Company and Iflow Technologies. Karen Laumbach Seconded, 4 in favor, 0 opposed, 1 not present.

- d. Well #4 acid treatment is underway, brushing and bailing should happen next week.

Brandon Motioned to approve the quote from Roadrunner Pump Company to install a casing liner in Well #4. David Adams Seconded, 4 in favor, 0 opposed, 1 not present.

Meeting adjourned at 8:00 PM