

## MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on August 15<sup>th</sup>, 2023, at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

**Director's present and participating:** Brandon Grosh, President; Bill Vanek, Vice President; Roger Huff, Member at Large;

**Members Not Present:** Debbie Smith, Secretary; Dave Hymes, Treasurer (Zoom);

**Employees Present:** Lee "Chuck" Winagura, General Manager; Kelly Mielke, Bookkeeper; Santa Carruth, Bookkeeper;

**Employees Not Present:** Sean Hartman, Operator;

**Others Present:** Carlos Bravo (Zoom), Self Help Enterprises;

### Open Session:

1. **Called to order** at 6:01 PM by Chuck Winagura
2. **Update on the Fluoride Mitigation Project:**
  1. If resolution & attorney opinion letter is accepted, FBA should be approved.
3. **Questions & Comments regarding items on the Agenda:** None
4. **Items not listed on the Agenda:** None
5. **Customer Complaints/Concerns:** None
6. **Review and Approve July Financial Reports:**
  1. Over budget in employee hours but under budget elsewhere.
  2. Approval of July Financial Reports

Brandon Grosh, Motion to Approve  
Roger Huff, Seconds  
3 Ayes, 0 Nays, 0 Abstain
7. **Financial Monthly Update:**
  1. Leak forgiveness requested Account #0008-01
    - a. Reviewed by BOD and approved

#### **8. Water System Managers Report:**

1. Modified Verbal Operations report due to GM being out on medical leave. Well 5 currently down since just before GM left on medical leave and will be back online upon his return.
2. Update on GM's return and limitations
3. Bluetooth Meter Reading System: Roger Huff and GM met with Kamstrup reps regarding the smart meter reading system. The current antenna reads 1 out of every 3 frequencies emitted by the smart meter. Recommend a Bluetooth system upgrade allowing for faster reads, and it would be compatible with a tablet or phone, so the GM's laptop doesn't need to be out in the field which will limit the chance of damage. Kamstrup will be putting together a live demonstration after receiving the security key information for our system.

**Meeting adjourned at 7:07 PM**