

MINUTES OF DIRECTOR'S MEETING

A meeting of the board of directors of Pinon Pines Mutual Water Company was duly called and held on July 16th, 2024, at the Pinon Pines Community Building located at 1001 Coldwater Drive, Frazier Park, CA.

Director's present and participating: Brandon Grosh (Zoom), President; Bill Vanek, Vice President; Dave Hymes, Treasurer; Debbie Smith, Secretary;

Members Not Present: Roger Huff, Member at Large;

Employees Present: Lee "Chuck" Winagura, General Manager; Kelly Mielke, Bookkeeper; Santa Carruth, Bookkeeper;

Employees Not Present:

Others Present: Carlos Bravo (Zoom), Self Help Enterprises;

Open Session:

1. Called to order at 6:02 PM by Chuck Winagura

2. Update on the Fluoride Mitigation Project:

1. Still waiting for the extension to process.
2. Quarterly Report sent to DFA by Carlos.
3. Most of the Title 22 sampling was completed for Well 8.
4. QK Biweekly Progress Meeting minutes reviewed.
5. QK Daily Reports reviewed.
6. RCAC Loan discussion to look into raising the line up to 1.5 million.

3. Previous Meeting Minutes:

Approve meeting minutes based on an amendment from the June 18th Board Meeting to add the specific names of the new bank signers and remove the old names.

Bill Vanek, Motion to Approve

Debbie Smith, Seconds

4 Ayes, 0 Nays, 0 Abstain.

4. Questions & Comments regarding items on the Agenda: None

5. Items not listed on the Agenda:

1. GM to discuss with PPMWC lawyer, on the recommendation of the State, regarding a potential letter to the previous complainant representative regarding the matter being dropped.
2. Disable comments and sharing on Facebook.

6. Customer Complaints/Concerns:

7. Review and Approve Financial Reports:

1. Approval of June Financial Reports

Bill Vanek, Motion to Approve

Debbie Smith, Seconds

4 Ayes, 0 Nays, 0 Abstain

8. Financial Monthly Update:

1. Santa and Kelly have finished doing regular training and Santa will be doing the financial packet for August.
2. Kelly is prepping the 1st loan draw and is developing a SOP for Santa.
3. This is Kelly's last meeting and is retiring from PPMWC. She has offered to help remotely during this transitional period.
4. Funds from the grant account have been fronted by PPMWC to pay UFS and QK.
5. 1 more title has been clouded in the community.
6. Oregon State BIN. The application has gone through but will take roughly 3 weeks to be accepted. Pam Jarecki is ready for payroll.

9. Potential Change in Meter Upload/Billing Period in ABS Billing Software

1. The BOD is requesting an additional delay on the start date to October. If this can't be provided or any other similar arrangements agreed upon, the BOD will execute their right to terminate the contract before the commencement date of September 1st.

10. Water System Managers Report:

1. Water Quality
 - a. No changes in water quality.
 - b. BacT's for July are negative.
2. Operations Report
 - a. Verbal report summary given by GM.
 - b. Water Operator has resigned with no notice.

Meeting adjourned at 7:17 PM